

**MINUTES OF HUDSWELL & DISTRICT PARISH COUNCIL**  
**ANNUAL GENERAL MEETING**  
**HELD IN HUDSWELL VILLAGE HALL ON: Thursday 16<sup>th</sup> May 2024**

**Present:** Cllr A Barker (AB)  
Cllr P Chapman (PC)  
Cllr J Dixon (JD)  
Cllr Y Peacock (NYCC) (YP)  
Cllr R Phillips (RP)  
Mrs C Swainston (Parish Clerk) (CS)  
Cllr H Swettenham (HS)

**Police:** Sharon Diamond PCSO577

**Apologies:** Cllr B Phillips

	<b>ACTION</b>
<b>1. Election of Chairman</b>	
Cllr John Dixon was elected as Chairman, and Cllr Richard Phillips as Vice Chairman. Cllr Dixon thanked those in attendance.	
<b>2. To approve the Minutes for 2023</b>	
The minutes of the last Annual General Meeting held on 18 <sup>th</sup> May 2023 were approved and signed.	
<b>3. Approval of Annual Governance Statement 2023/2024 for Audit</b>	
The Risk Register, Asset Register and Standing Orders for 2024 were considered, together with the additional Playing Field Risk Register and Privacy Statement. Councillors ratified these documents and approved the Annual Governance Statement.	
<b>4. Approval of Accounting Statements 2023/2024 for Audit</b>	
The Parish Clerk presented the final accounts for the period 2023/24 and confirmed that the "Exemption Certificate" would be returned to the external Auditor.	
<b>5. To agree Parish Clerks Stipend 2024/2025</b>	
The Parish Council agreed an annual stipend of £2,100.00 for the Parish Clerk. This equates to 50% of the precept, as previously agreed.	
<b>6. Parish Council Chairman's Report</b>	
The Chairman highlighted the following achievements of the year:	
<ul style="list-style-type: none"><li>• Two new noticeboards for Downholme and Stainton.</li><li>• New local contractor sourced for grass verge cutting.</li><li>• Contribution paid towards external lighting for Hudswell Village Hall.</li><li>• New parish website <a href="https://hudswell-pc.gov.uk/">https://hudswell-pc.gov.uk/</a> and clerk email (<a href="mailto:clerk@hudswell-pc.gov.uk">clerk@hudswell-pc.gov.uk</a>) created to store minutes and annual accounts.</li><li>• Ongoing development of Hudswell Playing Field with final grant of £470 left to spend on trees.</li></ul>	

	<b>ACTION</b>
<p data-bbox="207 170 686 197"><b>7. County Councillor's Report</b></p> <p data-bbox="358 228 1230 312">Cllr Peacock reported that the first year of the unitary council has passed. The biggest problem has been finding out who the new post holders are. Everyone is now in place and contact details are being issued to County Councillors.</p> <p data-bbox="358 344 1208 428">Highways remain the biggest problem area, with the rainwater last winter causing so much damage. Housing remains on the agenda; community lead housing features specifically.</p>	
<p data-bbox="207 459 797 487"><b>8. Hudswell Community Charity Report</b></p> <p data-bbox="358 518 1221 569">A charity report was issued with the papers for the meeting, the contents were noted.</p>	
<p data-bbox="207 602 699 630"><b>9. Hudswell Village Hall Report</b></p> <p data-bbox="358 661 940 688">Cllr Paul Chapman presented the Village Hall report.</p>	